

## AppGeo Job Opening, Austin, Texas: Project Manager

### About the Position

AppGeo is a leader in geospatial analytics, services and solutions and is looking to grow our Austin-based team. We seek a talented, experienced Project Manager who is passionate about learning and attracted to the vibrancy of a dynamic business environment.

The successful applicant will join a top-notch team of professionals focused on solving complex geospatial problems and delivering high-quality solutions to our public and private sector clients.

AppGeo Project Managers lead a wide variety of project types including:

- Geoanalytics and visualization
- Geoprocessing and data transformation
- Enterprise system design and implementation planning
- Design and deployment of custom web applications
- Strategic planning and execution

Project Managers are responsible for:

- Project Execution
  - Managing the execution of large, complex, multi-year projects with substantial budgets, and complex stakeholder management needs
  - Communicating with internal teams, subcontractors, and customers
  - Managing and understanding technical and non-technical details of a project
  - Serving as strong and collaborative project team leader
  - Working directly with clients, stakeholders, and the project team to ensure project success
  - Leading and facilitating meetings
  - Coordinating the project team and delegating technical tasks
  - Ensuring the quality of project deliverables
  - Project planning and status reporting
  - Budget projections, tracking, reporting and analysis
  - Practical application of project management best practices
  - Effectively using AppGeo PMO Project Management best practices, tools, and applications
- Business Development
  - Performing business development activities, including proposal development
  - Taking a lead role in proposal writing, including project approach and scope development, budget and schedule development
  - Nurturing existing client relationships to acquire new and repeat business
  - Supporting Sales and Marketing staff in their pursuit of new business (e.g., documenting project descriptions, participating in webinars and sales meetings)

The ideal candidate will have:

- A minimum of 4 years of demonstrated project management experience
- Strong communication, leadership, organizational skills

- An energetic attitude and desire to work in a collaborative team environment
- Experience in managing complex IT/application development projects
- Analytical and problem-solving skills
- Bachelor's degree in a relevant discipline

Advantageous education/experience:

- PMP certification from the Project Management Institute (PMI)
- Graduate degree in relevant discipline
- Experience in subject matter areas such as Transportation, Environment, Public Safety or Broadband

AppGeo offers many benefits including:

- A flexible work from home policy
- A work environment that promotes collaboration, continuous learning and professional growth
- Opportunities to work with a wide variety of clients on different types of projects
- Competitive salary (commensurate with experience)
- Flexible work hours
- Opportunities for travel
- Paid Time Off (PTO)
- Cell Phone + Public Transportation reimbursement program
- 401(K) Savings Plan + Matching

#### **How to Apply:**

For consideration, please submit a thoughtful cover letter that includes your salary expectations, US citizenship status, and a resume to [pmjob@appgeo.com](mailto:pmjob@appgeo.com).

**AppGeo is an Equal Opportunity Employer, which means that we strongly encourage people from underrepresented backgrounds to apply. We're a company that is committed to creating an inclusive, fulfilling, and supportive work environment, which we believe is the key to our success. We strive to maintain an environment that stimulates professional growth and success. This includes creating and maintaining a workplace culture that is free of harassment, intimidation, bias, and unlawful discrimination.**